

REPORT OF MCO WORKING GROUP

John Hill

UEC-MCO 1-13-06

List of UEC Members in MCO

Abhay Deshpande

Matthias Grosse-Perdekamp

John Hill (convenor)

Brant Johnson

Michael Lisa (workshops annual meeting)

Sevil Salur

Michael Sivertz (open forums)

Carla Vale

Susan White-DePace (outreach and communications)

1. What we have done since last meeting
 - A. Mike Sivertz organized Open Forum. Derek discussed the C-AD budget followed by Brant who discussed budget activities of the UEC.
 - B. M. Dierckxsens introduced us to the activities of the ASAP.
 - C. Letter writing campaign to Secretary Bodman from university presidents completed.

2. Projects for the Future

- A. Need to get planning started for Annual RHIC-AGS User's Meeting in June (Angela).
 - 1. Organizing Committee
 - 2. Workshop Committee
 - 3. Nominating Committee
 - 4. Publicity (Poster) Committee
 - 5. Poster Session Committee
 - 6. Thesis Committee

2. Projects for the Future

B. Open Forum in April RHIC-AGS User's Meeting in Dallas.

1. Organize and report in February (Mike S.).
2. Report on plans, room, food, etc.
3. John presides in Dallas and Mike takes notes.
4. Publicity open forum Dallas, report at February meeting (Susan).
5. Report, February, on speakers at Dallas (Mike).

3. Committee Responsibilities (Personnel)

1. Organizing Committee [John (chair), Brant]

(In charge overall coordination)

2. Workshop Committee [Mike L. (chair), Matthias]

(Organizes workshops, decides on topics, produces speakers)

3. Nominating Committee [John (chair), Abhay]

(Nominates slate candidates for all openings, determines they willing to run, and organizes election and ballot counting.)

3. Committee Responsibilities (Personnel)

4. Publicity (Poster) Committee [Susan (chair), Mike S.]

(Produces and distributes poster)

5. Poster Session Committee [Carla (chair), Sevil]

(Organizes and advertises poster session, selects prize)

6. Thesis Committee [Gary (chair)]

(Obtains list of suitable theses, selects judges and obtains prize)

4. Request to Committee Chairs (Next Meeting)

1. Organizing Committee [John (chair)]

(Collect reports, give at February meeting and discuss March tasks)

2. Workshop Committee [Mike L. (chair)]

(Present list of topics for discussion and suggest possible speakers)

3. Nominating Committee [John (chair)]

(Prepare list of positions to be filled)

4. Request to Committee Chairs (Next Meeting)

4. Publicity (Poster) Committee [Susan (chair)]

(Plan to finance, produce and distribute poster)

5. Poster Session Committee [Carla (chair)]

(Plan to organize and advertise poster session)

6. Thesis Committee [Gary (chair)]

(Plan to collect theses, select judges and obtain prize)